

## CONCEALED HANDGUN PERMIT INFORMATION PACKET

Please read the following information and complete the application. Return only the signed and notarized application and other required supporting documents to the Morgan County Sheriff's Office, 801 E. Beaver Avenue, Fort Morgan on business days between 8:00 am and 5:00 pm. You must bring a Colorado driver's license or identification card to establish residency.

Carefully separate and complete the Concealed Handgun Permit Application (back two pages) from the Information Packet. The documents must be read thoroughly, and the application printed in ink or typed and completed in full. Please use additional sheets of paper if necessary to respond to the questions. **If the application is not fully completed, it will not be processed.**

An applicant shall complete the permit application form and return it, in person, to the Sheriff of the county in which the applicant resides, to the Sheriff of the county in which the applicant maintains a secondary residence or owns or leases real property used by the applicant in a business, or to the Sheriff that previously issued a permit to the applicant. The applicant shall sign the completed permit application in person, before a notary public; upon a sworn oath that the applicant knows the contents of the permit application and that the information contained in the permit application is true and correct.

An applicant who knowingly and intentionally makes a false or misleading statement on a permit application or deliberately omits any material information requested on the application commits perjury as described in Colorado Revised Statute (C.R.S.) 188503. Upon conviction, the applicant shall be punished as provided in 181.3501 of the Colorado Revised Statute. In addition, the applicant shall be denied the right to obtain or possess a permit, and the Sheriff shall revoke the applicant's permit if issued prior to conviction.

Attached is additional information produced by the County Sheriffs of Colorado regarding the procedure for obtaining a concealed handgun permit, as well as Colorado statutes (laws) that pertain to concealed handguns. As a responsible gun owner, it is your responsibility to familiarize yourself with these laws!

In addition, I have conducted orientations for permit holders prior to their permits being issued. With the new law changes, these are not required, however I do encourage you to attend. We discuss the "rules" of the program, the ramifications of carrying concealed, how to, when to, when not to, and how to, carry concealed. Prior applicants have said this information was very useful to them. When you turn in your packet, you will be informed of the next orientation date.

If you have any questions concerning the application process, please call Sheriff Jim Crone at 970542-3446 or send an email to [jcrone@morgansheriff.us](mailto:jcrone@morgansheriff.us).

**The Information portion of the packet should be kept for your future reference.**

**In addition to the completed application form (last page of packet), you must submit:**

A \$152.50 processing fee in the form of a **cashier's check or money order**, made payable to the Morgan County Sheriff's Office. This fee pays for a state and national criminal history check (fingerprints) and for

an Instacheck (NICS) per Statute. This is required for all regular civilian applicants. This fee also pays for forms, ID cards, local criminal history checks, and other administrative costs.

Proof of residency. (Colorado Driver's License, Colorado ID Card or Military ID Card and Duty Orders). Residency is defined as the county in which the applicant resides, in which the applicant maintains a secondary residence or owns or leases real property used by the applicant in a business.

Documentary evidence demonstrating competence with a handgun as specified in section 1812203 (1) (h) of the Colorado Revised Statute. (see TRAINING REQUIREMENTS SECTION for further details). NOTE: You must submit the ORIGINAL training certificate or other documentation to satisfy the above.

Two completed fingerprint cards. It is required that all applicants be fingerprinted to conduct a thorough background investigation and comply with state laws. Your fingerprints will be taken when your application is submitted.

Photograph. A color photograph of the applicant will be taken by the sheriff's office for purposes of issuing a permit, at the time the application is submitted..

**Fingerprints and photographs will likely be taken at the time the application is submitted.**

**If you fail to submit any of the above, the application**  
**will not be processed until you do so.**